



# ANNEX 2.1

## ECPAT INTERNATIONAL SAFEGUARDING RISK ASSESSMENT TEMPLATE

To be completed at the start of every new project/campaign/activity or proposal involving children

What contact will you have with children through this work/project?	What potential risks to children/young people can you identify?	Likelihood to occur	Potential impact for the child/ children and/or ECPAT	Overall risk (likelihood X impact)	What steps and strategy will you adopt to mitigate these risks?	Who is responsible for ensuring this action is taken?
<p>Examples of questions to address - for more please see guiding questions in this annex:</p> <ul style="list-style-type: none"> <li>▪ Will the contact be face to face and/or online/digital?</li> <li>▪ What activities will children be involved in?</li> <li>▪ Will the children be photographed, filmed or asked to share their stories?</li> <li>▪ Will parents/carers be present or are staff/volunteers acting in loco parentis?</li> </ul>	<p>Examples of questions to address:</p> <ul style="list-style-type: none"> <li>▪ Are there any risks inherent in these activities?</li> <li>▪ Who will be present?</li> <li>▪ Will these people be staff/volunteers or third parties?</li> <li>▪ What will the environment be like?</li> <li>▪ What physical, emotional issues may arise?</li> </ul>				<p>Examples of questions to address:</p> <ul style="list-style-type: none"> <li>▪ What have/will you include in your safeguarding planning?</li> <li>▪ Who is your Designated Safeguarding Person?</li> <li>▪ What support will be available for the children present?</li> <li>▪ How will concerns be managed should they arise?</li> <li>▪ What safeguarding information will everyone involved receive?</li> </ul>	

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Please confirm that this Risk Assessment has been copied to the Safeguarding Focal Point

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**Name and position of the person completing the risks assessment**

### Points of attention:

- Remember to involve children to ensure risks are addressed from children’s perspective and that our measures are accessible to them and their communities. Also involve operational/implementing partners to capture as much risk as possible and ensure measures are relevant to those involved – particularly for risks which might not be immediately obvious to us due to differences in e.g., culture or faith.
- If it is difficult to reduce or manage risks, ECPAT needs to consider whether the level of risk is acceptable before continuing with the programme or activity.
- Be specific, as much as possible.
- Do your proposed mitigation measures address the root cause of the identified risk?
- Why or how do you think the proposed mitigation plan would be effective in addressing the risk?
- Is it feasible to implement and sustain it?
- Would you require any additional resources to implement the plan?