



## ECPAT International

### Vacancy Notice

<b>Job title:</b>	Regional Coordinator for East and Southeast Asia
<b>Duty station:</b>	Bangkok, Thailand or within the region
<b>Remuneration:</b>	Salary and Benefits will be determined by location
<b>Contract Period:</b>	Initial 12 months with possibility of extension
<b>Reports to:</b>	Director of Network Engagement and Strategic Partnerships

#### ABOUT ECPAT INTERNATIONAL

ECPAT International (ECPAT) is a global network of civil society organisations working collectively for the elimination of all forms of child sexual exploitation. We seek to encourage the world community to ensure that children everywhere enjoy their fundamental rights free and secure from all forms of sexual exploitation. The ECPAT network currently consists of 126 member organisations in 105 countries. The ECPAT Secretariat coordinates the global work of ECPAT and has a central office in Bangkok, Thailand.

#### ABOUT THE ROLE

ECPAT's work always needs to be accountable to children and thoroughly linked to the needs and expertise of our membership, that is in close contact with children in their communities. Therefore, ECPAT's Regional Coordinators play a crucial role in facilitating the Secretariat's work in the region and in enriching ECPAT's efforts with expertise and perspectives from the region. They are involved in all of ECPAT's activities, be this in a leadership or supporting role, as implementer, facilitator or enabler.

The Regional Coordinator brings knowledge of the regional dynamics and trends and of the regional membership to ECPAT's work globally and helps contextualise global developments and initiatives to the local and regional context. The Regional Coordinator will bring focus on relevant issues relating to child sexual exploitation to organizational strategy and planning processes. They will help identify and verify strategic priorities and oversee and inform the development, formulation and implementation of a regional strategy, ensuring that ECPAT's advocacy, campaigning, programming, research and fundraising efforts are guided by and firmly based on the lived experiences of children in the region.

#### RESPONSIBILITIES

##### Knowledge, innovation and learning

- Generation and facilitation of knowledge from and into the region. Collective, institutional learning involves and benefits from knowledge in the region.
- Promote ECPAT perspectives in the region to ensure an aligned strategic approach within the membership
- Generate knowledge on SEC and membership in the region to inform Secretariat's actions
- Facilitate transfer of knowledge from countries in the region for the benefit of the secretariat and other members within and across regions.
- Ensure mapping and assessment of the composition and functioning of the regional membership

- Organise regional network consultations with members and partners for knowledge transfer and joint planning; support the implementation of follow-up actions and commitments.

#### Advocacy and External Representation

- Coordinate and inform the development of an engagement strategy for ECPAT with the relevant regional intergovernmental organisations and other regional advocacy targets and partners.
- Develop and maintain relationships and facilitate ECPAT's strategic engagement with the relevant regional platforms and international advocacy targets identified in the region.
- With the approval and in consultation with the Secretariat, represent ECPAT externally and in collaboration with the Communications team, liaise with media on behalf of ECPAT as needed.
- Ensure the regional membership is aware of and strategically engaged in regional advocacy efforts.
- Contribute to the development of evidence based, high quality and effective advocacy tools.

#### Network development, coordination and support

- Engage with the region through reaching out and being available and responsive to the regional membership.
- Inform the Secretariat's work with the Credentials Committee of the ECPAT Board of Trustees on membership affiliations and disaffiliations in the region.
- Support capacity building of member organisations, including by providing technical support and facilitating training to ECPAT member organizations.
- Coordinate network communication within and across the region and the Secretariat.
- Facilitate member engagement in ECPAT research initiatives.
- Ensure ECPAT's internal membership database of contacts is kept up to date on regular basis.
- Promote, and as needed facilitate, child participation in regional actions

#### Project Management and Delivery

- Manage projects in countries in the region and ensure the effective planning and implementation of activities that may cut across different programmes, including but not limited to conducting advocacy activities, capacity building initiatives, data collection, dissemination activities, monitoring, learning and reporting.

#### Donor relations, proposal development, fundraising

- Involved in donor relation management and grant management, including report writing and submission.
- Proactive assessment of fundraising opportunities and inform and contribute to the development of project proposals.

#### **Knowledge, Experience and Skills**

- Significant knowledge of child rights and sexual exploitation of children, including in the digital environment.
- Minimum of five years' experience in advocacy and programme management.
- Proven ability to engage and manage external contacts and network effectively to have influence on policy and practice agendas.
- Ability to create and maintain effective working relationships, dealing decisively and positively with differences of opinions.
- Experience of leading or contributing to fundraising initiatives.

- Sound strategic thinking and planning skills, including the ability to think creatively, to innovate and to set priorities, create management work plans and evaluate progress.
- Excellent verbal and written communication skills.
- Ability to work autonomously while staying connected to a bigger team remotely based in different time zones.

### Qualifications

- Advanced university degree in law, human rights, international relations, or another related field.

### Additional Information

- This position is ideally based in Bangkok which the applicant should have the necessary requirements to be legally able to do so. However, for exceptional candidates we may be able to accommodate this role being internationally home-based in neighbouring countries.
- The job holder is required to show a degree of flexibility in their working hours to accommodate meetings or other occasions when their attendance is required in other time zones.
- International travel will also feature in this role.
- Fluency in English and any other language that would be relevant for our Network (e.g. Thai, Cambodian, Spanish, French, Arabic)
- For candidates who will be working at home, an employment contract will be offered through our Employer of Record partner, depending on the candidate's country of nationality or residence.

### OUR COMMITMENTS

As ECPAT's International Secretariat we recognise that our strength lies in the diversity of the people who make up our global network, staff, volunteers and consultants. We are committed to being an inclusive workplace where people of all backgrounds and cultures can thrive and be themselves. This means we will challenge ourselves to do better and to continue learning, to create and maintain a working environment steeped in respect, tolerance, safety, and where all parties are valued equally.

As a child-focused organisation, ECPAT has a strong commitment to child safeguarding and rigorous procedures. The successful candidate will be required to provide two referees (one from your last employer) and a criminal record from the country of residence or origin (as applicable).

### HOW TO APPLY:

For this position, please send our completed application form and cover letter to [vacancy@ecpat.org](mailto:vacancy@ecpat.org) mentioning **your name and Regional Coordinator SEA** in the subject header and the country you wish to be based.

Due to the high volume of applications we receive, we are not able to respond to every application. If you have not heard back from us within 3 weeks from deadline, it means that your application has not been successful.

**Deadline: 28<sup>st</sup> July 2024**