



REQUEST FOR PROPOSALS

Technical support for an on-line webinar

Organisational Context

ECPAT International is a global network of organisations working together for the elimination of the sexual exploitation of children (SEC) in all its manifestations i.e. exploitation of children in prostitution, online child sexual exploitation, sale and trafficking of children for sexual purposes, sexual exploitation of children in travel and tourism and some forms of such as early and forced marriage. The ECPAT Network currently consists of 124 members working at national and local levels in 104 countries. Our strength lies in the diversity of our membership, collectively and individually working to address the issue. From large national coalitions to small grass-roots initiatives, we are committed to bringing together a broad range of expertise and perspectives to unravel the web that perpetuates this abuse. The ECPAT International Secretariat coordinates the global work of the organisation and is based in Bangkok, Thailand. The Secretariat designs and implements global and regional level programmes, and undertakes programming, advocacy and research and facilitates a range of network initiatives. The current operational budget of ECPAT International Secretariat is about USD 5M, with a team of over 30 persons across the globe.

Background and Rationale

The A2J (Access to Justice) Initiative is implemented by ECPAT International in partnership with its Network members in Bolivia, Cambodia, Kenya, Moldova, Nepal, Moldova, Peru, South Africa, and Uganda, with the support from Bread for the World. Through a legal and policy research and country sessions with frontline professionals working directly with child victims of sexual exploitation (SEC), serving from law enforcement, judiciary, child protection and NGOs, ECPAT and its partners identified the main challenges for child victims of sexual exploitation face in each country to access justice.

In its final stage of implementation, ECPAT International will convene an open two-hour virtual event to share lessons learned and possible ways forward to address the challenges child victims of sexual exploitation face when accessing justice worldwide. The event will have international experts as speakers, located in various locations in the world, who will connect virtually; as well as a small group gathered in a same space (arranged separately) in Geneva (Switzerland).

Objectives of the Consultancy

1. In close cooperation with the A2J lead and ECPAT's communications team, lead the technical conceptualization, design, planning and preparation of the on-line event.
2. Conduct preparatory training meetings with speakers requiring upfront technical support in order to ensure smooth delivery of presentations.
3. Provide technical guidance and assistance to participants before and during the meetings.
4. Serve as technical and logistical lead during the event.
5. Respond to any unexpected technical issue.
6. Serve as technical liaison for interpreters involved.
7. Provide other logistic and technical support as needed

Expected Deliverables

1. Work plan for entire implementation.



2. Test meeting (with external individuals, such as selected members and interpreters)
3. Simultaneous interpretation in English, Spanish and French.
4. Platform to register for the event in the abovementioned languages.
5. E-mail reminders to be sent to registered participants with the connection instructions in the abovementioned languages.
6. On-line event (exact date to be defined by the end of May 2023) with a two-hour duration over Zoom or a similar webinar platform of easy and open access.

Timetable

The assignment is estimated to be carried out by end of May 2023. A detailed plan and timeline will be defined and agreed with the Consultant at the start of the assignment.

Assessment criteria

1. Demonstrated experience in organizing online global events involving multiple participants from different regions, time zones and contexts
2. Technical expertise in the use of the “Zoom” or similar platforms, involving simultaneous translations and interactive feedback and polling in different languages.
3. Excellent guidance-skills and ability to explaining technical issues to a broader audience;
4. Economic proposal-cost of service
5. Working language of the assignment is English; knowledge of Spanish, or French for participant interaction is a plus;
6. As the event might feature a small in-person element with speakers located in Geneva (Switzerland), proposals from Geneva service providers are particularly encourages.

Additional Information

- The selected provider is expected to act at all times in a manner consistent with the values of ECPAT International and in compliance with the organization’s policies and procedures including Child Safeguarding Policy and the Staff Code of Conduct.
- Adherence to ECPAT International policies and procedures is required, including signing and abiding by the Staff Code of Conduct

For any further information, please connect to Fabio González Flórez, A2J Project lead, fabiog@ecpat.org

Expression of Interest

Expressions of interest need to highlight previous similar experiences, a suggested approach towards implementation incl. required time, and a financial quotation to vacancy@ecpat.org. Please mention in the subject header: your name and “A2J on-line event”.

ECPAT remains the right to further negotiate proposal and fees with interested parties that meet the requirements.

Deadline for applications: May 12th 2023



ECPAT International is committed to keeping children safe. The selection process reflects our commitment to the safeguarding of children.