

ECPAT International

Vacancy Notice

Job Title:	Monitoring, Evaluation and Learning (MEL) Coordinator
Duty station:	Preferably based in Bangkok, or home-based in locations close to ICT time zone; with frequent travel
Supervisor	Director of Research, Learning and Communication
Period	Two years (renewable)
Part-time options	This position can be filled at 60-80% FTE; subject to discussion with candidate

About ECPAT International

ECPAT International is a global network of organisations working together for the elimination of the sexual exploitation of children (SEC) in all its manifestations i.e. exploitation of children in prostitution, online child sexual exploitation, sale and trafficking of children for sexual purposes, sexual exploitation of children in travel and tourism and some other forms of such as early and forced marriage. The ECPAT Network currently consists of 124 members working at national and local levels in 103 countries. Our strength lies in the diversity of our membership, collectively and individually working to address the issue. From large national coalitions to small grass-roots initiatives, we are committed to bringing together a broad range of expertise, perspectives and collective power to unravel the web that perpetuates this abuse.

The ECPAT International Secretariat coordinates the global work of the organisation and is based in Bangkok, Thailand. The Secretariat designs and implements global and regional level programmes, and undertakes programming, advocacy, communication and campaigning and research and facilitates a range of network initiatives.

Job Purpose

The **Monitoring, Evaluation and Learning (MEL) Coordinator** plays a key role in the organization, ensuring the design, adaptation and ensuring use of the Monitoring, Evaluation and Learning framework to support measuring changes and adapting from learning to promote quality development in ECPAT's processes and interventions. The position, as part of the Research, Learning and Communication team, will contribute to building an evidence base to inform ECPAT's strategies, programming and adaptation for increased impact.

The Coordinator will lead the design, adaptation and implementation of the Monitoring, Evaluation and Learning frameworks, tools and practices within the ECPAT International Secretariat to measure changes and inform strategic development.

Main responsibilities

Design, implementation and review of Monitoring Evaluation and Learning activities

- Coordinate and support the development of monitoring plans, frameworks, processes and tools
- Lead implementation of Monitoring, Evaluation and Learning activities, in collaboration with ECPAT International Secretariat staff, ECPAT members and partners
- Ensure inclusion of Monitoring, Evaluation and Learning components in proposal development, including developing logical models, result-based frameworks, risks assessment and mitigation strategy and theory of change within projects and programmes.
- Develop frameworks and processes for adequate project and annual planning, reporting quarterly and annually and coordinate these processes
- Contribute to strategic development processes
- Design data collection and reporting tools and mechanisms and coordinate with all staff and partners for collection and analysis of data and evidence
- Develop timely, comprehensive and quality Monitoring, Evaluation and Learning reports for the organization and for donors, to ensure accountability and promote quality

Technical support and capacity development

- Provide technical support to ECPAT International staff in the use and implementation of the Monitoring, Evaluation and Learning frameworks, tools and processes
- Develop and provide capacity development activities for ECPAT staff and partners to ensure quality Monitoring, Evaluation and Learning approaches and reporting. This would include supporting and strengthening capacities, skills and practices for development of MEL indicators, collection of data, analysis and interpretation of data to inform projects and strategies

Evidence building and learning systems

- Ensure and support critical analysis of data generated and its use to inform changes and enrich learning
- Oversee data collection for Monitoring, Evaluation and Learning, its use, storage and management
- Manage data management systems and tools for analysis
- Support the development of a learning culture within the ECPAT Secretariat and across the ECPAT network, through the implementation of a learning agenda and contribution to knowledge management

Core Competencies, skills and knowledge

- Minimum of five years experience working in Monitoring, Evaluation and Learning in international development with field experience preferred
- Advanced university degree in monitoring and evaluation, or related development field
- Experience and knowledge in child rights, child protection and gender is an asset
- Knowledge and understanding of qualitative and quantitative research/evaluation methodologies and statistical sampling methods
- Strong analytical skills and the ability to interpret data and produce clear and concise reports for internal and external audiences, including children
- Experienced, organized and result-oriented and ability to work effectively with others across geographies and cultures

- Capacity for conceptual and analytical thinking and strong writing skills
- Fluency in English is a requirement; knowledge of French or Spanish is an asset

Commitment to Safeguarding

ECPAT is committed to ensuring children and adults engaged with our organizations are safeguarded from any form of sexual abuse and sexual exploitation. The candidate is required to act at all times according to ECPAT's values and principles and in compliance with our policies and procedures, including Child Safeguarding and our Code of Conduct.

Application process

As a child-focused organisation, ECPAT has a strong commitment to child safeguarding and rigorous procedures. The successful candidate will be required to provide three referees and a criminal record from country of residence and country of origin (as applicable).

How to apply: Please find information on our website: <https://ecpat.org/careers/>

Applications can be submitted to: vacancy@ecpat.org

Please mention in the subject header your name and "MEL Coordinator"

Deadline: 21 May 2023